# **Archival Policy**

### Purpose of this policy:

Tirupati Sarjan Limited ("Company") is governed, amongst others, by the rules and regulations framed by Securities Exchange Board of India ("SEBI"). SEBI has mandated every listed company to formulate Archival Policy ("Policy").

#### **Definitions**

- 1. "Act" shall mean the Companies Act, 2013 and includes any amendment thereof.
- 2. "Board" shall mean Board of Directors of the Company.
- 3. All capitalized terms used in this Policy but not defined herein shall have the meaning assigned to such term in the Act and the Rules thereunder and SEBI (LISTING OBLIGATIONS AND DISCLOSURE REQUIREMENTS) REGULATIONS, 2015, ("Regulations") as amended from time to time.

If there is a dispute with regard to definition of any word then the same shall be referred to Audit Committee and its decision shall be final.

## **Policy**

Pursuant to requirement of Regulations, the Company shall disclose on its website all such events or information which has been disclosed to stock exchange(s), for a period no less than 5 years and thereafter such information may be removed from the website. The decision of the Compliance Officer shall be final in this regard.

#### **Limitation and Amendment**

In the event of any conflict between the provisions of this Policy and of the Act or the Regulations or any other statutory enactments, rules, the provisions of such Act or the Regulations or statutory enactments, rules shall prevail over this Policy. Any subsequent amendment / modification in the Regulations, Act and/or applicable laws in this regard shall automatically apply to this Policy.